



TIMELINE TUTORIAL

EZMeet Management Program Version 3.1 (Revised 2/19/06)

NEW: Timeline Day Number & Timeline Event Number

Notice the new boxes at the bottom of the screen

The screenshot shows the EZMeet software interface. On the left, a tree view shows a list of events under the heading "NEW MEET NAME Nov 2005". The right pane displays the configuration for the selected event: "FINA Girls, 16-18 Group A, 1 Meter 5 vol 4 opt". The "Starts On" field is set to "11/28/2005 11:58 AM". The "Follows this Event" dropdown is set to "<No Event Selected>". The "Event Fee" and "Late Fee" fields are both set to "0". A note below these fields states: "Note: Changing the fees will only affect registrations from this point forward". The "Team Scoring" dropdown is also set to "<No Scoring Selected>". At the bottom of the configuration pane, there are two input boxes: "Timeline Day Number" and "Timeline Event Number", both of which are set to "0".

If you run the Timeline New Report with version 3.1, you will get an estimate of time to run each event where dives have been entered in the contest

NOTE : All dives must be entered to be calculated...if a dive is missing you can simply enter 100A for each dive to get an accurate count. The diver can change this dive when they arrive, it will appear as an error instead of missing.

If you have not set **Timeline Day and Event**, you will get a listing of each event based on the divers entered at the time you run the report. Calculations are based on 30 seconds per dive.

If you wish to identify each day and event to group events for that day based on your assignment of simultaneous events and events for each day, enter the Day as " 1 " for day 1 event, then enter the group of events to be held simultaneously through out that day as group 1, 2 or 3 as needed.

This will separate these out of the main group when the report is run.

Final events will not show divers entered until the divers and their lists have been imported from the prelim events.

To modify the timeline to include estimated time for finals, you can EXPORT the report to word/rft and edit the information as needed to add these estimated final times.

